## SUBMITTED BY:

**BOARD POSITION:**

**BOARD MEETING DATE**:

**NEWS TO SHARE SINCE LAST BOARD MEETING**

**General Updates and Meetings Attended:**  *Provide a brief description of what has taken place since last board meeting in regards to your board position, i.e. committee updates, meetings with partner organizations, chapter meetings attended, etc. This information should be reviewed by each board member prior to the Board meeting and are not generally meant for discussion or needing action from the board.*

**Action Items Needing Board Approval/Input:** *Give detailed description on each action item. These items will be added to the Board agenda, discussed and voted on at the board meeting. Include any other items that require verbal updating or discussion.*